

Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati
Internal Quality Assurance Cell (IQAC)

Academic Session (2019-20)

Meeting

Action Taken Report (ATR)

Meeting No. 01		Date: 04th July 2019	Time: 12.00 P.M.
Issues Discussed	Action Taken Report (ATR)		
Regarding status of admissions	Informed all the heads and members of the faculty to contribute in the admission process regarding quality aspect and strength.		
Regarding preparation of calendar & Annual Action Plan	It was informed to all the subject teachers / Staff members to prepare the departmental calendar and annual action plan of the current session and submit to IQAC.		
Regarding Progression in NAAC work	Informed all the members to start collecting information for the criterion of NAAC allotted to them in the previous session and speed up the work.		
Meeting No. 02		Date: 09th September 2019	Time: 02.00 P.M.
Regarding progress in NAAC work	Notice was circulated among the teachers to speed up the work of NAAC.		
Meeting No. 03		Date: 04th December 2019	Time: 12.00 P.M.
Regarding upgrading of infrastructure	Informed all the staff members in college council meeting regarding upgrading the infrastructure & other facilities.		
Regarding SSS	Informed all the staff members to update the information regarding Students Satisfaction Survey (SSS) through notice and inform students about the date of meeting.		
Regarding updation of website	Notice was circulated regarding the responsibilities of uploading the records of all departmental / committee activities on website		
Meeting No. 04		Date: 28th January 2020	Time: 02.00 P.M.
Regarding establishment of MOUs	Notice was circulated regarding establishing MoU's with other institutions or Organization by the departments or Committee by the MoU committee of the college.		
Regarding sending proposals for projects, Research Center & Research guides.	All the teachers were informed regarding sending proposal for Projects, Research Centre and apply for Research Guides.		



(Handwritten Signature)

PRINCIPAL
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati,