Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati Internal Quality Assurance Cell (IQAC) Academic Year 2018-19 Meeting No. 01

INTERNAL QUALITY ASSURANCE (2018-19) Meeting No.1 NOTICE Date: 10.07.2018 JUI the IQAC members are hereby requested to gather in IQAC office (English language Laboratory) for a meeting on 11-07. 2018 at 2.20 pm. thatas Dr. S. S. Deshmukh Dr. S. D Thakare Brincipal & Chairperson co-ordinator PRINCIPAL Matashras Vimalabai Deshowth Mehanlayalaya, Agiranat. Members present :-Dr. 5.5. Deshmukh (chairperson IQAC) Dr. Mrs. A.S. Deshmukh -Alberhme Dr. R.S Kawale Mr. J. D. Sangode Mrs. A.P. Hame 351-14 Mrs. S.S. Method Dr. D. R. Bambole Mr. P.R. Bhande Dr. S. D. Thakare

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vu	Itre agenda for the meeting is as under :-	
10	Confirmation of minutes of the last	meetino
20	Academic Calendor (2018-19)	toor Ar
	PBAS proforma (API)-2017-18	
	Daily Academic Diaxy / Catelogu	
5.	Distribution of work among mer	nbers
adt 16:	Organization of Guest lectures, n	Jorkshops etc.
7.	Placement of teachers	diaxy nee
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. A . W	Minutes a minutes	at all sat
babis	at the chairperson. At was do	Anna a Bhank
	Stem Nort linh it hapishedt	
take	Minutes of the last m	ecting confirmed.
Sol 1	Stem No. 2 rollosson in most of	Duration in historical
1	do the academic pression	
bolas	by IQAC to prepare academic c	alender 2018-19
bais	+aking the help of university cal	ender with in a
V	week. It was also decided to	distribute the copy
	week. It was also decided to of the same to all the members	of the staff.
tort	Stem No. 3 tri listingh and 19	
	Jaking into conside	ration the reinised
110	format of the PBAS format, the	e discussion was
	format of the PBAS format, the held among the naembers reg	arding the new

PAGE NO. DATE : format and some decision were taken. It was also decided in the meeting that same should be conveyed to all the members of the staff through a meeting The actual hours taken for any activity taken in the college was fixed unanimousl The formals of various certificates were framed by the co-ordinator, Dr. S.D. Shakare. 4. Daily deniente High Stem No: 4 Tem promin : Xsave to mitudidaile. It came into notice that there contents of the diary need some changes. So the new formats and changes was suggested by the co-ordinator Dr.S.D Thakare and senior member Prof. A. 5. Destimuch to the chairperson. It was decided to change the design of the daily accidence deary for NAAC processe. For printing it may take Catalogues, às a necessary document for keeping attendence record, so it should be made civailable as eaxly as possible suggested one of the members. The request was conveyed to the chairperson. eithe want to all the monteers of the inte gtem No.5 It was decided in the meeting that the work of the cell should be divided equally among the members of the cell.

	CA BOAR PAGE NO. DATE : /
Si.	It was decided to field weekly meetings on urgent
8105-2	The work of uploading the minutes of each meeting. would be done by Dr. D.R Bambole and Mr.
090	J.D. Sangode The register of day today activities would be maintained by Mrs. A. P. Hame and Mrs. J. S. Mohod.
10 232 20 232	Any urgent issue related to the university or any other agency would be handled and discussed
7	Item No.6 - It was decided to organize workshops,
imukh rhorsen	Guest Lectures by the faculty/Dept. Item No.7 - Dr. S.D Thakare, due for placement. Read & Confirmed
i. dimiise Jawaa	Dr. S.S. Dechmikh
-()	PRINCIPAL PRINCIPAL Extended Legender Maharridyalaya, Americult
1.	Dr. R.S. Mars. A.S. Dechmick - ALDER MINUS
	Mire J A Marine - (31447
	Mr. D. K. Brighter - Stehrulze
	Strain - Bridde - Blight

Meeting No. 02

PAGE NO. DATE : 1 1 and the week of the later the later to the Meeting No.2 house a tamin anitaan 21.08.2018 Notice del the respected IQAC members are paintaina hereby informed to gather in TQACO ice ie 29 th Aug'18 ie at for the meeting English Kang. Lab on 2.00 pm. 1992405 shakare Halver hand zdade Dr. 5.5 Destmukh Dr. S. D Thokare . Co Ordinator Principal & Chairberson TOAC PRINCIPAL IQAC Aztoshree Vimalabai Deshmukk Mahavidyalaya, Arixaval. distant beach elian S Members present Dr. 5. S. Deshmukh (Principal/chairperson IGAC) f traifs (Array) - Appenhill Dr. Mrs. A.3 Destmuth Dr. R.S Kawale Mr. J.D Sangode Mrs. A.P. Havine APT Mrs. S. S. Mohod Dr. D. R Bambale Mr. N.G. Mahone 101 Dr. S. D. Jhakare

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	AGENDA		
	AGENDA		
la.	The eventer les the meeting is at under		
	The agenda for the meeting is as under	in the second second	
1.	Confirmation of minutes of the last me	eeting.	
2:	Regarding preparation of AQAR	U	
3.	Preparation of academic calender/de	partment calenders	
	Decision regarding best practices.	8.6.42 80	
5.	Upgradation of college website	a a friend	
anistor	Preparation of Annual Report of the u	niversity.	
	Register of all the college activiti		
.tust+	Celebration of days, organization of value added programmes, visits, guest Lectures, workshop in		
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1 28	CARA AN ON LEARNIN CONTRACT AND	U- U-	

PAGE NO. THE FALLAN DATE : Minutes MATAR Hem no.1 Minutes of the last meeting confirmed Hemno. 2. trainent to estimim to notomilita The duty of preparation of academic acalender 2018-19 for IQAC was raccepted by Dr. D. R Bambole. Some revisions were suggested by the chairperson, IQAC Dr. 5.5. Destimuth They were discussed in the meeting and decertision was made to prepare a new one. All the departments / subject toachers should also prepare their respective dept/sub calender for the academic session 2018-19 was also decided in the meeting Hem No.2 It was unanimously decided by the IQAC to submit AQAR-2017-18 at earliest as it was too late this time due to various noor issues before the cell. The work was divided as per the criteria seven to different members of IQAC as follows -Dr. S. & Thakare lebroicular aspects -2. Traching, Leasing, Evaluation - Mrs. A.P. Harne 3 Research, Consultancy & Extension - Dr. A.S. Deshmul Mr. J. D. Sangode 4. Infrastructure and Learning resources - Mr. J.D. Sang 80 DI R.S.Kawa

5. estudent support & progression - Dr. D. R. Bambole Gevernance, Leadorship and Management - Dr. S.D. Thakare 7. Innovations & Best Practices - Mrs. S. S. Mohod The Work of finalization of report will be done under the supervision of the chairperson and the principal Dr. S. S. Destmuch. The printing & binding of hard copy and sending of AGAR online will be hardled by the Co-ordinator Dr. S. D. Thakare.
6. Governance, Leadorship and Management - Dr. S.D. Thakara 7. Innovations & Best Practices - Mrs. S. S. Mohod The Work of finalization of report will be done under the supervision of the chairperson and the principal Dr. S. S Destimukh. The printing & binding of hard ropy and Sending of AQAR online will be handled by the Co-ordinator Dr. S. D. Thakare.
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The printing & binding of hard copy and sending of AQAR online will be handled by the Co-ordinator Dr.S. D. Thakare.
Sending of AQAR online will be handled by the Co-ordinator Dr.S. D Thakare.
Co-ordinator Dr.S. D. Thakare.
and the star of dearback of the set of the start
Item No.4
The best practices of the college during
the session 2018-19 were decided in the meeting.
The Annapurna'or Feed the needy programme
well be one of the major post practice of the
year. del the recerd should be prepared
meticulously by the committee was decided.
A Sty A To b Trans and A Star B Star brand and
9tem no .5.
College website should be updated
begarding IGAC activities and other important
issues. The work was given to Dr. D. R. Bambele
and Dr. R. S Kawale.
A You was Alinear a stranger and
Stem Nor6.
For the Annual report of the university, the
information was callegted by the IQACMembers
from the office and staff. The co-ordinator
Do S.D Thakare prepared the report and

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sellin	It was decided that the		
kan and	all the activities, departmental,		
	or college it should be upload	ed on 1	what's
han b	App group (IQAC) and then it st	rould 1	pe
9 H 8	noted in the IQAC register weekly/	monthly	A. Carles
	Hem No.8 - Unamimously decided to do s	0.0-0	iden
	Meeting was ended with the vote of -	thanks.	er en en en en
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Meeting No. 03

PAGE NO. DATE : 1 1 we both A. M. D. Paralachi A. Sh Meeting No. 3 1 1840 02-02-2019 Notice specinity of the malate tation Barrowt AT Mys A.P Harne All the respected staff members are hereby requested to attend the meeting regarding information of revesed NAAC guidelines sharp at 12.00 noon on @4-02-19 ie. Monday in the teachers staff stroom. (Posted on IQAC group) Albakare Dr. S.S. Deshmukh Br. S. D Thakare Poincipal & Chaisperson IQAC Co.ordinator - IQAC Following teachers were present :-Name of the teacher Signature AJ Des mulie Dr. A.S. Destmuth 1 Boutman Dr. M.S Deshmukh 2 widhald Dr. C.N Vidhale 3 Mos. 2.5 Tapase Mapan 4 Dr. S.R Gudadhe 5 Mr. S. D Dubey 6 nde Mrs. V.S Shinde 7 Dr. R. S. Kawale 8 Dr. S. R Kubde 9 Mr. V.R Thakare 10 Dr. S. B Watane 11 -2 Mr. M.P Destmukh 12

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	PAGE NO.	
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14	Dr. M. M Nardwikar	8
P15	Dr. S.D Thakare	15.
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17	Mrs A.P Hame	i fin
	Dr. K. E chaudhary	ey
0.29	Mrs. S. S. Mohod the of later party (351-)+	े. स
12020	Mrs. P. B. Bhamburkar BB	n.
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	the Hoop day workship should be	4
		on mails
1.	Confirmation of minutes of last me	eting
2.	Action taken kepoet	0 <u>.</u>
3.	Regarding discussion on the third	yde of NAAC
6	Reaccreditation	<u>off anstitution</u>
	Constitution of criteria-wise cor	
	Regarding organisation of workst	
	and Extension activities.	ota sate la ce
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AGE NO. PAGE NO. DATE : 1 Minutes, 30A Item no. 01 - rahau 30 si chappin offe Minutes of the last meeting confirmed. Reparting discussion and headbird meters is star Stem no. 02 not of bergers Annual Academic Calender for the academic session 2018-19 was prepared and the departments were informed to prepare their calenders accordingly. AQAR of the year was submitted to NAAC, Bangalore. The Best practice of the year continued throughout is Feed the needy - Annapwina under IQAC. Annual report of the college was sent to the University. The register containing details of all the activities held during the session was maintained. Item no. 03 The special meeting was called by the chairperson IQAC, Brincipal Dr. 5.5 Deshmukh for the discussion regarding third cycle of NAAC re-accreditation. The IGAC co-ordinator and other two members Mrs. S. S. Mohod and Mrs. A.P. Harne has attended workshop at J. D.P.S. Mahavidyalaya, Daryapur organised by IQAC

	(Well 10)	PAGE NO.
	10 ATE :	DATE: / /
bhad.	and Dr. 5. D Thakare, co-ordinator	also attended
Lor	the three day workshop sponsored	Joy RUSA
stai	at SGBAU, Amravati	augula.
	To make all the staff me	inbers of atware
- apsilan	of the new guidelines regarding	NAAC
	re-accreditation the meeting w	as called.
Kott	Dr. S. & Thakare welcomed the	chairperson
	and the staff in the beginning.	212102
almie.	She proceeded with the objective/	purpose of the
wing	meeting that the callege will ha	we to go before
U	NAAC (3rd cycle) in 2020. Ar	rd that the
	new guidelines have come into	existence.
010	All the details regarding the change.	in the format
	of SSR and IIOA was discussed 1	in the meeting
	including the newness in the patte	ern, Inclusion
	of student satisfaction survey (SS	5) Opline
	submission of SSR, e-document	ation, emphasis
	on the use of technology, enhance	ed student
mander	participation, procedure of subm	ission, the
200710	role of stakeholders, vision and n	ussion of the
to.p	college and its fulfillment throug	h Strategic
0. 0	college and its fulfillment throug planning, proper mobilisation of fur Utilization of resources.	rds, and Optimal
	Utilization of resources.	
	7-0	iestie)]
8	Apart form this emphasis on annual	appraisal-
andrude	grievance redressal mechanism, &	stakeholders
	feedback timely submission of 1	to AR was
	feedback timely submission of A given in the meeting by the co-ordi	nator.
		100

	Image: solution of the
below	Recommendations from earlier NAAC report should
A.	also be fulfilled. All the important official
	clocuments se converted into e-documents.
	a washingin Liutz-att. Marakingin Ta
୍ଷ୍	Best practices and distinctiveness of the college
20.	evere also discussed with the staff.
(xe@3.0	IPR workshop should be arranged in theis
	session was finalized.
0000	All the staff members should actively participate
A. A	in the NAAC workshops were stoessed during
多什	the meeting
0 5	The college website be repelated
"torrat"	The chaisperson uxged everyone to be active and
3.3 C	work on warfooting
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	Under the chairmanship of the Principal & chairberson
	Dr. 5.5 Deshmuch the criterion wise committees
010	were constituted for the smooth working of
lemine?	SSR Wöfting. And and and and an antipelide
4	Criteria-I
es la	Convenor: Mrs. A.P. Havene
the second se	Members: Mrs. L.S. Tapase, MS. P. B Bhamburkar
	1.4 & Branks indicated in where the publication of a start
	Criteria II A la proposition as in the

PAGE NO. DATE: / / Convenor - Mr. J. D. Sangode Members - Dr. K. E chaudhary, Dr. J. D Chakare Criteria - TIL Convenor - Dr. A.S. Deshmukh Members - Dr. M.S. Deshmukh, Dr. M.M. Nandurkaz Conteria - IV Convenor - Dr. R.S. Kawale 家主法的社会 Members - Mr. M. P. Deshmukh Dr. 5. R. Gudadhe Criteria-I Convenoz - Dr. C.N Vidhale Members - Dr. S. R. Kubde, Dhr. S. D. Dubey Conteria -VT Convenor - Dr. D. R. Bambode Members - Mrs. V.S Shinde, Mr. V. R Thakare Criteria - VII Convenoz - Mrs. S. S. Mohod Member - Dr. S. B. Watane gssue.mo.5 Dr. 5.5. Deshmukh wiged everystaff member to send proposals for MRP and organise workshops Conferences and enhance research work.

	.0 / BG/S PAGE NO. . 375/3 DATE : / /
	Convolution - Marth Schools
-Kang	The meeting was terminated with the vote of thanks.
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	Read & Confirmed Principal
	IQAC-Chairperson
adlach	Ratoshree Vimalabai Desherokh Mahavidyalaya, Amerika
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-10	Members - Dr. S.R. Kuble Blr.S.D. Dul
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	Charlemonas and enhance areseastic and

Meeting No. 04

PAGE NO. DATE : . 1 1 Amers & 2.5 Meeting No.4 NOTICE Date: 11 April 2019 NAMES. All the staff members are hereby informed that the IQAC meeting with staff is held on 22nd April 2019 at 12.00 pm in the Brincipal's office regarding forthcoming NAAC and other important ÷. issues cadenic so kindly attend the Same positively. (Posted on what's app group of IGAC natars len Dr. 5.5. Deshmuch Dr. J. D Shakare Principal & Chairperson co-ordinator PRINCIPAL ीवती MatoshreeVimalabai Deshmukh Mahavidvalava, Amravati. Following teachers were present for the meeting Name of the teacher Signature A. Destimile Dr. A.S Deshmukh 1 178 Derhmuli Dr M.5 Deshmukh 2. midhale Dr. C.N Vidhale 3 Mrs. L. S. Tapase 4 Dt. S. R- Gudadhe 104 20 5 Mr. J. D Dube 6 1 Martin Mas. V. B. Shinde 7 Shutur Dr. R. S. Kawale 8. Dr. S. R. Kubde 9.

Internal Internal 10 Mr. M. R. Jbakaxe Internal 11 D2 · S. B. Watane Star 12 Mr. M. P. Deshnukh Internal 13 Dr. S. P. Bambole Internal • 14 Dr. M. M. Nandurkax Internal 15 Dr. S. D. Thakaxe Internal 16 Mr. J. D. Sangode Internal 17 Mrs. A. P. Harre Hosena 18 Dr. K. F. Chaudhary Internal 19 Mrs. S. S. Mehed Internal 20 Mrs. P. B. Bhanburkan Internal 21 Mr. N. G. Mahure Internal 22 Mrs. P. B. Bhanburkan Internal 23 Mrs. P. B. Bhanburkan Internal 24 Mrs. N. G. Mahure Internal 25 Mrs. M. G. Mahure Internal 26 Mrs. M. G. Mahure Internal 27 Mrs. M. G. Mahure Internal 28 Internal Internal 29 Mrs. A. P. Harre Internal 20 Mrs. P. B. Bhanburkan Internal 21 Mrs. M. G. Mahure Internal 22 Mrs. M. G. Mahure Internal 23 Internal	130)	
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PAGE NO. EM 33049 DATE : 1 1 PETHIAN AGENDA The agenda is as under confirmation of minutes of last meeting Reading of ACTION TAKEN REPORT of the last meeting 3. Organization of IPR workshop Submission of API (PBAS ooms) for Verification Annual Academic Audit 5. Frteinal 6. Action Taken Reports of the department 7. Annual Action Plans - 2019-20 8. Departmental Calender (2019-20). 3. Uploading of major events on college website 10. Exclusive Extension Activity - to be continued 11 Criteria - Wise review - next session 12. Regarding change of IQAC co.ordinator 13. Any other issue de ai altrainite contine 12 Horata la la PRINCIPAL MatoshreeVimalabaiDeshmukh Mahavidvalaya, Amrevati. 24 0.14

PAGE NO. DATE : MINUTES ACHERA Item No. 1 - wahan an in abrigan sol Minutes of the last meeting confirmed. Stem NO.2 Action Taken Report of the last meeting was read before the members of the Internal Quality Assurance Cell-Tiblication Annual Academication Action Taken Reneds of the donos restor mited All the members of the IQAC unanimously decided to organize a workshop on Intellectual Property Rights (IPR) on 26th April 2019. It was also decided to Invite two Resource Persons for the workshop, Dr. Vaishali Chaukhande form SGBAU, Amravati and Dr. Rewati Khokle. S. S. Scien college, teachers from the institute and other colleges will participate in the workshop. Davething Jem No. 4 IQAC chairperson, Dr. Sanyogita Destmuch informed to collect filled PBAS formats from the teachers of the accedenic Session 2018-19 for verification

	PARENC	PAGE NO.
	1	DATE: / /
	Issue No.5	
in line	It was decided in	the meeting that the
'IAAH	committee of Internal Ann	ual Academic dudit
Top 1	of the college should sched	ule the audit of the
il with	session right in the beginnir	g of the new session
14	in the month of June.	
3.5	addition of the mexical production of the	sphilliona la the
	Josue NO. 6 857	and the second se
_	9t was decide	d to informall the
	members of the staff to p	separe the action
	-taken report of the sess	ion 2018-19 and
	prepare the action plan	
0	submit it to IQAC.	xainminolind with the
edt ai	barren allangalu DAAH	a Arenjempel
To (1)	Josue No. 8	
	IQAC members of	
64	record of departmental act	inties through the
9-20,	calenders of the department	nts. It was decided to
100	collect the departmental c	
	members of the academic	year - 2019-20.
	1	and the second s
-	Josue No.9	11
	I gt was decided be	the cell members to
2.8	inform all the staff memo	ets to convey the
10	information related to an	Ly activity and by them
80	particularly major ever to the website commi	the to upbed them
12/06/10	on the college website.	
D	bit the coulige website	
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FAGE NO. DATE: / / v (1970-0 95540 No. 10 Eat another IQAC decided to held an exclusive extension activity at a tribal village 'BIHALI by sending some members of the staff for one day visit and holding various activities continue the activity in the next accidence session. It would be considered as the best practice of the year. Josue No. 113 and other att exertance As all the details of the new framework of NAAC was discussed in the previous meetings, The formats of all the criterias were distributed among the convenous and members of the staff. It was decided that in the beginning of the session 2019-20, the review will be taken by the chairperson IQAC regarding NAAC preparation JESILO MA. 9 of under Soul No. 12 un habisab ina th As Dr. S. D Thakase worked as the IGAC co-ordinator to since last eight years and also worked as co-ordinator of NAAC once she requested the chaisperson to alsonge relieve her. It was unionimously decided to give the honour of being a

00 PAGE NO. 1.5130 DATE : 1 1 co-ordinator of Next NAAC to her only and after (cycle III) she will be relieved Issue No.13 Testeollatal On time, the chairperson IQAC Dr. S. S. Deshmukh proposed the idea of having Bank Seed Wall and Humanity in the institute alloting the responsibily of the and same to the staff members forming a committee undolistedly excellent, the Ihe idea was members unanimou agreed have the same 0 The meeting was terminated with the vote of thanks. J. ARA lsu in aroun applicate of the sin Dr. S. S. Deshmukh Read & Confirmed PRINCIPAL Chai Vimalapai JADI tsonkh A distant Matoshwes Vimalabai Deshindi Mahavidyahiya, Amravati, Desu 00 PRINCIPAL Tele D Matoshree Vimalabai Deshmuth Mahavidyalaya, Amravati. ot as 188 6 11 1000 10 ŧŲ. 29 and the series Tiscicler MatogigoeV

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Just	ACTION TAKEN REPORT (ATR) Action taken report on minutes of IQAC meeting held on		
-			
	22/04/2019 to be placed in the next	IOAC meeting -	
1.	Intellectual Property Workshis	of was organized	
0.84	on 26th April 2019. Dr. Vaishali Lokhande,		
having.	Head, Library SGBAU and Dr	. Rewatikhokle	
o the	were intrited.	Antistation	
off 10	it is not white back the	dishirt Rivin	
. asti 2.	PBAS formats of all the staff m	embers were	
مولل	collected by IGAC and verific	ation was done	
same.		member	
3.	Internal Annual Academic Audit u	oas done during	
adt dif	1. betering was during and a	the most a	
4.	All the staff members submitted	their Action	
	Taken Reports, Annual Action Plan	2019-20 and	
	Academic Calender 2019-20 to I	&AC	
Care and	and look over a the start the	of deets of 1	
10.5.	Major Events of the college were	uploaded on	
104	college Website.	8 (hop of precon	
116030	HAM OA ATLACE THE ASS OF	mantin	
18 6 ··	Exclusive Extension Activity at a	tribal Village	
	in melghat district, BIHALI Taken	by nine staff	
	in melghat district, BIHALI Yaken members of the institute delivering	ng lectures	
สี่ประกัต	and organizing activities on 29.3	5. ⁰ 2019	
14.1471	is de duiseater te since	that right	
7.	All the formats of seven criterias		
	Staff members and review of the	same was taken	
*	by IQAC In the first meeting hel	d on 04.07-2019.	
9.	by IQAC in the first meeting hel Dr. S.D Thakare continued as IC	RAC CO-Ordinator.	
<i>a</i>	co-ordinator, IQAC	MatoshreeVimalabaiDeshr Mahapiliyalaya	

Action Taken Report 2018-19

Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati Internal Quality Assurance Cell (IQAC)

Academic Session (2018-19)

Meeting

Action Taken Report (ATR)

Meeting No. 01	Date: 11 th July 2018	Time: 02.20 P.M.
Issues Discussed	Action Taken Report (ATR)	
Regarding preparation of Academic Calendar (2018- 19)	Annual Academic Calendar prepared in accordance with the SGBAU Calendar.	
Regarding PBAS Proforma (API) – 2017-18 (Revised)	PBAS Proforma (API) revised, dis members after attending the worksho coordinator.	
Regarding Daily Academic Dairy / Catalogues.	The design and Content of the daily considering the NAAC demands.	dairy changed and revised
Meeting No. 02	Date: 29th August 2018	Time: 02.00 P.M.
Regarding Preparation of AQAR	The Staff members were given submission of information and docu of AQAR.	
Regarding Preparation of Academic Calendar / Department Calendars.	Academic Calendar of the institute and department calendars prepared by the IQAC and the department heads.	
Decision regarding finalizing best practices.	Best practices of the institute were de	ecided and implemented.
Upgradation of College Website.	College website Committee started v the website.	vorking for upgradation of
Preparation of Annual Report of the University.	Annual Report of the University prep	pared.
Meeting No. 03	Date: 04th February 2019	Time: 12.00 P.M.
Regarding discussion on the third cycle of NAAC Re- accreditation.	The convenors and members of all the NAAC (III Cycle) Criterion fixed and informed. Directed to start the work of NAAC so as to complete it on time.	
Constitution of Criteria- wise committees	Instructions were given to the co Grievance Redressal Mechanism and accelerate and systemize the process.	l Stakeholders feedback to
Regarding organization of workshops, Conference and Extension Activities	Work on fulfilling the recommendation peer team. Concerned were given install the staff members were instructed MRP and organization of workshops	tructions to call meetings. I to send proposal for

	and to enhance research work.		
Meeting No. 04	Date: 22 April 2019 Time: 12.00 P.M.		
Regarding Organization of IPR Workshop.	Intellectual Property Rights workshop was organized on 26 th April 2019. Dr. Vaishali Lokhande, Head, Library SGBAU and Dr. Rewati Khokle were invited.		
Regarding Submission of API (PBAS Forms) for verification	PBAS formats of all the staff members were collected by		
Regarding Internal Annual Academic Audit	Internal Annual Academic Audit of all the departments & facilities done.		
Regarding Action Taken Reports of the department	All the Staff members submitted their Action Taken Reports, Annual Action Plan 2019-20 and Academic Calendar 2019-20 to IQAC.		
Regarding Uploading the major events on college website.	Major Events of the college were uploaded on college website.		
Regarding Exclusive Extension Activity – to be Continued	Exclusive extension activity at a tribal village in Melghat District, BIHALI was taken by the nine staff member of the institute delivering lectures and organizing activities on 29.03.2019. other members deciding the other place		
Regarding NAAC Criterion Wise review – Next Session	All the format of seven criterion were given to staff members and review of the same was taken by IQAC in the first meeting held on 04.07.2019		
Regarding change of IQAC Coordinator	Chairperson declared that Dr. S.D. Thakare is will continue as IQAC coordinator. No replacement till Cycle III of NAAC Reaccredited.		



Als

PRINCIPAL Matoshree Vimalabai Doshniuan Mahavidyalaya, Amravati,