

Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati
Internal Quality Assurance Cell (IQAC)

Academic Year 2021-22

Meeting No. 01

Page No. _____
Date: / /

Meeting No. 1

NOTICE

Date: 16-09-2021

All the IQAC and the staff members are hereby informed that the meeting of IQAC is held on 17-09-2021 i.e. Friday, at 12.30 pm sharp in the Principal's office. All are requested to attend the same on time.

Thakare
Dr. S. D. Thakare
Co-ordinator, IQAC

Deshmukh
Dr. S. R. Deshmukh
Principal/Chairperson
IQAC
PRINCIPAL
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

AGENDA

The agenda is as under -

1. Confirmation of minutes of last meeting.
2. Reading of Action Taken Report of the last meeting
3. Welcome of the Principal & Chairperson IQAC
4. Regarding status of Admissions
5. Webinar for each department
6. Research paper of each teacher - Publication of multi-disciplinary journal
7. Newsletter by IQAC (Each department)
8. Organization of Add-on-courses by the departments
9. E-book publication on the theme "Aagadi Ka Amritmahotsav"
10. Updation of college website
11. Any other issues with the permission of the chairperson

1. Dr. C. N. Yidhale - *Yidhale*
2. Dr. D. R. Bambole - *Bambole*
3. Dr. R. S. Kawale - *Kawale*
4. Dr. M. M. Nandurkar - *Nandurkar*
5. Dr. S. R. Kubde - *Kubde*
6. Dr. S. B. Watane - *Watane*
7. Mr. J. D. Sangode - *Sangode*
8. Mr. V. R. Thakare - *Thakare*
9. Dr. M. P. Deshmukh - *Deshmukh*
10. Dr. K. E. Chaudhary - *Chaudhary*
11. Dr. S. B. Deshmukh - *Deshmukh*
12. Ku. P. B. Bhamburkar - *Bhamburkar*
13. Mrs. A. P. Hame - *Hame*
14. Mrs. S. S. Mohod - *Mohod*
15. Mr. N. G. Mahure - *Mahure*



Natoshree
PRINCIPAL
Natoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

MINUTES

The minutes of the IQAC meeting held on 16th Sep 2021 in the Principal's office at 12.30 pm. The meeting was chaired by the Honible Principal & chairperson IQAC Dr. Smita R. Deshmukh.

The following items were discussed in the meeting -

1. Confirmation of minutes of previous meeting

Minutes of previous meeting held on 12-04-2021 were read by the IQAC co-ordinator Dr. S.D. Thakare and these are confirmed by the members of the staff.

2. Discussion on Action Taken Report

Action Taken Report of the previous meeting was read by the co-ordinator and discussed and approved by the members of the IQAC & staff.

3. Welcome of the Principal & chairperson IQAC

Hon. Dr. Smita R. Deshmukh joined the institute on 16-09-2021 as the principal. Warm and heartfelt welcome extended to her by the IQAC and the staff by offering bouquet.

4. Regarding status of admissions

Hon. Chairperson discussed about the status of admission in B.A, B.Sc, B.Sc (Home-Science) & Commerce faculty which was satisfactory.

5. Webinar for each department -

All the departments heads were asked to organize webinar. The schedule was fixed during the meeting. All the members unanimously agreed to the proposal by the Hon. chairperson.

6. Publication of multi-disciplinary Journal -

It was decided to publish research papers of each faculty member in the Journal in association with the reputed publisher.

7. Newsletter by IQAC

IQAC decided to prepare a newsletter by all the departments covering all the activities of the departments.

8. Organization of Add-on- courses

Hon. Chairperson insisted on organizing Add-on- courses by all the departments based on skill development. All the staff members unanimously agreed to the idea.

9. Celebration of "Azadi Ka Amritmahotsav" - Publication of E- book

Collection of articles, Essays, Poems, One-act-play and all type of write-ups for e- book publication be accepted from stakeholders to publish e- book of our institution. And teachers should contribute by sharing one article of their own and other two from the stakeholders. Unanimous decision was taken for this.

10. Updation of college website

Hon. Chairperson stressed on updation of college website as it is the reflection of our institute and an important for NAAC re-accreditation. She emphasized on the space given to each department on the website and its updation.

11. Other issues -

(1) Submission of AQAR - 2020-2021 upto 31st Dec 2021 is another important issue discussed in the meeting. It was decided to start the work of AQAR along with other activities.

(2) Regarding making a logo for the college

(3) Regarding changes in objectives, vision & mission of the college

Read & Confirmed

Wahmmiw
PRINCIPAL
Matoshree Vinayalal Deshmukh
Mahavidyalaya, Amravati



ACTION TAKEN REPORT

Action taken report on minutes of IQAC meeting held on 17-09-2021 to be placed in the next IQAC meeting.

Issue No. 4

- Regarding status of Admissions -

All the staff members were informed to co-operate the committee members for increasing the number of admissions in all the faculties. It was also informed to request the nearby colleges to send students to our institute, if they are done with.

Issue No. 5

Organization of Webinar

All the departments/subjects organized Webinars on Zoom meeting app with the reputed Resource Persons and good number of participants during Sep 20 to Oct 13th 2021

Issue No. 6 & 7

All the staff members were informed by IQAC to prepare Research Paper and Newsletter.

Issue No. 8

It was informed to various departments to hold add-on courses and field projects. The time-table was prepared and circulated among them.

- Issue No. 9

E-Book publication - all the departments were informed to collect articles from students and stakeholders for E-book publication.

- Issue No. 10

Dr. M. P. Deshmukh, Convenor of College Website Committee was informed to collect information from all the departments and meet regularly for updation.

- Issue No. 11

AQAR 2020-21

(1) Co-ordinator IQAC distributed new AQAR formats to the staff and a meeting will be held in a week to discuss on all criterions.

(2) Logo designed for college and informally approved by the chairpers SSES, Amravati and Vice Chancellors, Dr. Dilip Malkhede in a programme on NSS Day. Formally it will be put before CDC and will be approved officially.

PRINCIPAL



PRINCIPAL

Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

Meeting No. 02

Page No. :

Date : / /

Meeting No. 2

NOTICE

Date : 10-10-2021

All the convenors of NAAC criterions along with members are hereby requested to join the meeting regarding New AQAR 2020-21 on 12-10-2021 and 13-10-2021 at 2:00 pm sharp in the English Language Lab/IOAC office.

It is expected that all the convenors have gone through the new formats (which are already been handed over). Kindly do come with the queries.

M. S. D. Deshmukh

Dr. M. S. D. Deshmukh

Coordinator, I.Q.A.C.

Co-ordinator, I.Q.A.C.
Matoshree Vimalabai Deshmukh Mahavidyalaya
Amravati

M. S. R. Deshmukh

Dr. S. R. Deshmukh

PRINCIPAL
Principal, Matoshree
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

AGENDA

1. Discussion on all the seven criterions of AQAR (New Format)
2. Solution to the queries
3. Fixing the date of submission



M. S. R. Deshmukh

PRINCIPAL
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

Date: / /

1. Dr. Mrs. C.N. Vidhale - Vidhale
2. Dr. D.R. Bambode - Bambode
3. Dr. S.R. Kubde -
4. Dr. S.B. Watane - S.B. Watane
5. Dr. M.M. Nandurkar - Nandurkar
6. Dr. R.S. Kawale - Kawale
7. Mr. V.R. Thakare -
8. Mr. J.D. Sangode -
9. Dr. M.P. Deshmukh -
10. Dr. K.E. Chaudhary - Chaudhary
11. Ms. P.B. Bhamburkar - Bhamburkar
12. Mrs. A.P. Harne - Harne
13. Mrs. S.S. Mohod - Mohod
14. Dr. S.B. Deshmukh - Deshmukh
15. Mr. N.G. Mahur - Mahur

Following members are present for the meeting -

1. Dr. S.R. Deshmukh - Deshmukh
2. Dr. S.D. Thakare - Thakare
3. Dr. C.N. Vidhale - Vidhale
4. Dr. D.R. Bambode -
5. Dr. S.R. Kubde -
6. Dr. R.S. Kawale - Kawale
7. Dr. M.M. Nandurkar - Nandurkar
8. Mr. V.R. Thakare -
9. Dr. S.B. Watane - S.B. Watane
10. Mr. J.D. Sangode - Sangode
11. Dr. M.P. Deshmukh - Deshmukh
12. Dr. K.E. Chaudhary - Chaudhary
13. Ms. P.B. Bhamburkar - Bhamburkar
14. Mrs. A.P. Harne - Harne
15. Mrs. S.S. Mohod - Mohod
16. Dr. S.B. Deshmukh - Deshmukh

Minutes

The minutes of the IQAC meeting held on 12th-13th October 2021 in the IQAC office at 2.00 pm. The meeting was held by the co-ordinator Dr. S. D. Thakare under the guidance of Hon. Principal & chairperson Dr. S. R. Deshmukh. The following items were discussed in the meeting.

Issue No. 1

Discussion on all the seven criteria of AQAR (New)

• Criterion I

Preparation of Academic Calendar and organization of Add-on-courses - Discussed and unanimously decided to prepare a calendar and taking the feedbacks of stakeholders online.

• Criterion - II

Discussion on course outcomes and SSS took place in detail

• Criterion - III

All the staff members will cooperate by submitting documents to the conveners regarding research and other publications.

• Criterion IV

Library and office will update the documents for this criterion.

• Criterion V

Courses & programmes on capacity building be taken.

• Criterion VI

Training Programme for Non-teaching scheduled.

• Criterion VII

Queries related to Green Audit / Energy Audit and Best Practices discussed and Hon. Principal agreed to provide the facilities at earliest.

Issue No. 2

Solution to the queries

After long discussion in two day meeting on AQAR (New format) the queries related to some key indicators were solved by the co-ordinator Dr. S. D. Deshmukh and put forward to Hon. Dr. S. R. Deshmukh for her endorsement to give provide some facilities and support to fulfill those lacunas.

Issue No. 3

The date of AQAR (2020-21) submission was fixed to before 31st Dec 2021

Read & Confirmed

Wohmmu
PRINCIPAL
Matoshree Vinayak Deshmukh
Mahavidyalaya, Amravati

ACTION TAKEN REPORT (ATR)

all the convenors have started collecting information for the criterions and ready to submit the AQAR upto 15th Dec 2021.



Wohmmu
PRINCIPAL
Matoshree Vinayak Deshmukh
Mahavidyalaya, Amravati

Meeting No. 03

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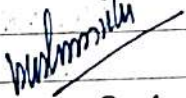
Meeting No. 3

NOTICE

Date : 29-10-2021

All the IQAC and staff members are hereby requested to join the meeting at 12.00 pm sharp on 30-10-2021 i.e. Saturday regarding feedback of the activities and for future plan. So kindly be present on time.

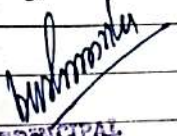

Dr. S. D. Thakare
Co-ordinator, IQAC


Dr. S. R. Deshmukh
Chairperson IQAC
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

AGENDA

1. Confirmation of minutes of last meeting.
2. Reading of Action Taken Report of the last meeting
3. Feedback of all the activities decided in the last meeting held on 17-09-2021
4. Submission of AQAR 2020-21
5. Regarding online/offline classes - Teaching
6. Organization of Conference / Training programmes
7. Regarding Students Satisfaction Survey
8. Reforming of College Website Committee
9. Discussion on Recommendations (Re-accreditation Cycle-II) by NAAC
10. Any other issues with the permission of the chairperson.




- PRINCIPAL
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

Following members are present for the meeting :

Dr. S. R. Deshmukh	-	<i>[Signature]</i>
Dr. S. D. Thakare	-	<i>[Signature]</i>
Dr. C. N. Vidhale	-	<i>[Signature]</i>
Dr. D. R. Bambode	-	<i>[Signature]</i>
Dr. S. R. Kumbde	-	
Dr. S. K. Kawale	-	<i>[Signature]</i>
Dr. M. M. Nandurkar	-	<i>[Signature]</i>
Mr. V. R. Thakare	-	ABSENT
Dr. S. B. Watane	-	<i>[Signature]</i>
Mr. J. D. Sangode	-	<i>[Signature]</i>
Dr. M. P. Deshmukh	-	<i>[Signature]</i>
Dr. K. F. Chaudhary	-	<i>[Signature]</i>
Ms. P. B. Bhamburkar	-	<i>[Signature]</i>
Mrs. A. P. Harne	-	<i>[Signature]</i>
Mrs. S. S. Mohod	-	<i>[Signature]</i>
Dr. S. B. Deshmukh	-	<i>[Signature]</i>
Mr. N. G. Mahure	-	<i>[Signature]</i>

[Signature]

DR. S. D. THAKARE
 Coordinator, I.Q.A.C.
 Matoshree Vimalabai Deshmukh Mahavidyalaya
 Amravati



[Signature]

PRINCIPAL
 Matoshree Vimalabai Deshmukh
 Mahavidyalaya, Amravati.



MINUTES

The minutes of the IQAC meeting held on 30-10-21 in the Principals Office at 12.00 pm. The meeting was chaired by the Hon'ble Principal & Chairperson IQAC, Dr. Smita. R. Deshmukh.

The following items were discussed in the meeting -

1. Confirmation of minutes of previous meeting -

Minutes of previous meeting held on were read by the IQAC Co-ordinator Dr. S. S. Thakare and these are confirmed by the members of the staff.

2. Discussion on Action Taken Report -

Action Taken Report on the previous meeting held on 12/13-10/21 read by the IQAC coordinator Dr. S. S. Thakare was discussed and approved by the members.

3. Feedback of all the activities decided in the previous meeting

The chairperson Dr. S. R. Deshmukh took the feedback from all the staff members regarding the activities i.e. Webinars by all the departments - all the departments / Subjects Webinars were held during 20th Sep to 13th Oct 2021. Submission of Research Papers for publishing in the Journal in collaboration with the reputed publisher - date extended to 15th Nov 2021. Newsletter preparation is in process. Schedule of Add-on-courses prepared by the departments.

Regarding articles for "Aazadi Ka Amritmahotsav" meeting to be held regarding finance soon after first term vacation. Training for Non-Teaching staff decided by IQAC soon by Dr. D. R. Bamode.

4. Submission of AQAR 2020-21

It was decided unanimously that the AQAR 2020-21 will be uploaded before 20th Dec 2021 and the criterions will complete information will be submitted to IQAC before 30th Nov 2021.

5. Regarding online/offline teaching

It was decided to resume teaching after a long discussion in blended mode (online/offline).

6. Organization of Conferences / Training programmes

The chairperson informed that one Interdisciplinary conference and one by the language / sports / Library be organized. Home-Science department will organize Inter-disciplinary Conference/Seminar.

Preference should be given to collaborative activities with other firms / organizations.

Finance should be raised. Dr. C.N. Vidhale will take the responsibility of making templates / Flyers & Certificates.

7. Regarding Students Satisfaction Survey (SSS)

Mock SSS (2020-2021) will be taken on 20th Nov 2021 and Final SSS will be held before 30th Nov 2021.

The Questionnaire will be prepared in Google Form by Dr. S.D. Thakare and it was decided to send link

of survey through their emails.

8. Reforming of College Website Committee

To update the Website on war-footing for upcoming NAAC the committee of Website Updation was approved by the Chairperson having all the senior members of the staff i.e. Dr. Bambole, Dr. Kawale, Dr. Kubde, Dr. Nandurkar & Dr. Dr. M. P. Deshmukh as members and Convenor respectively and Dr. S.D. Thakare as a member (IQAC, co-ordinator).

9. Discussion on Recommendation of NAAC Cycle II Re-accréditation.

All the recommendation were read by the IQAC co-ordinator Dr. S.D. Thakare and discussion took place regarding Internal Revenue Generation / Innovation & Incubation centre, Training for Non-Teaching Establishment of Women Study Centre - Responsibility assigned to Dr. S.R. Kubde, Keeping Visitors Book - Dr. S.B. Watane.

10. Any other issues

- (1) Taking into consideration the recommendations by NAAC and upcoming NAAC visit Letter of demands should be given to fulfill the requirements to the society Office.
- (2) Resolution regarding budget for Research Work by all the departments should be taken.
- (3) Wi-fi, Computers, Smart Board, Scanner, Printers be made available in the institute for smoothening of NAAC work. MLA / MP be contacted & invited for raising funds.

Read & Confirmed



M. P. Deshmukh
PRINCIPAL
 Matachree Vimalahai Deshmukh
 Mahavidyalaya, Akurwati.

ACTION TAKEN REPORT

Action Taken Report on minutes of IQAC meeting held on 30th Oct 2021 to be placed in the next IQAC meeting.

Issue No. 3

All the staff members were given notice through IQAC for completion of allotted work on time.

Issue No. 5

Time-table prepared by the committee of the academic year 2021-22 circulated to staff and students for implementation of online/offline classes.

Issue No. 6

All the staff members were informed through Notice register, the work allotted regarding organization of Conferences / Workshops and other.

Issue No. 8

Staff Council will take resolution regarding the reformation of the college website committee in the meeting of staff council.

Issue No. 9

The recommendations which are yet to be fulfilled are to be done on war-footing. The staff is given responsibility to fulfill those.



hshmm
PRINCIPAL
Maharashtra State Council of Educational Research and Training

Meeting No. 04

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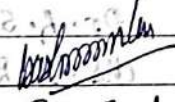
Meeting No. 4

Date: 18-12-2021

NOTICE

All the staff members of senior college are hereby requested to gather in the Principal's office on Saturday, i.e. 18-12-2021 at 3.00 pm regarding progress in the NAAC work and important issues in the gracious presence of Hon'ble Mr. Hemant Kalmegh, Executive member, Shri Shivaji Education Society, Amravati. All are requested to be on time, without fail.



Co-Ordinator

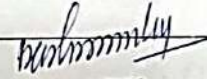

Principal
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

AGENDA :

- Brief Introduction of IQAC work by Dr. S. D. Thakare
- Welcome of Hon' guest
- Feedback of all the criterions by Hon'ble Executive Member, Shri Shivaji Education Society, Amravati, Mr. Hemant Kalmegh
- Vote of Thanks



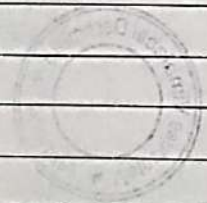

DR. S. D. THAKARE
Coordinator, IQAC.
Matoshree Vimalabai Deshmukh Mahavidyalaya
Amravati


PRINCIPAL
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

The following staff members are present for the meeting -

- Dr. S. R. Deshmukh - Chairperson
- Dr. D. D. Thakare - Co-ordinator
- Dr. M. M. Nandurkar
- Dr. C. N. Vidhale
- Dr. D. R. Bambode
- Mrs. A. P. Hasane
- Mrs. S. S. Mahod
- Dr. S. B. Deshmukh
- Mr. V. R. Thakare
- Dr. R. S. Kawale
- Mr. J. D. Sangode
- Dr. M. P. Deshmukh
- Dr. K. E. Chaudhary
- Mrs. P. B. Bhamburkar
- Dr. D. R. Bambole

August Presence - Honible Shri Hemant W. Kalmegh -



DR. S. D. THAKARE
CO-ORDINATOR
D.A.C.

MINUTES

The minutes of the IQAC (Special meeting) regarding feedback of progress in NAAC work held on 18.12.2021 i.e. Saturday. The meeting was chaired by the Hon. Principal Dr. Smita R. Deshmukh and Mr. Hemant Kalmegh was the executive guest, member, Executive Committee, Shri Shivaji Education Society, Amravati

The criterionwise discussion was held in the meeting.

- Criterion I - Curricular Aspects (100)
Mrs. A. P. Hame, the convener of first Criterion NAAC was asked about the percentage of work done and expected marks. She told that 75 marks are expected and the work is in progress.
- Criterion II - Teaching, Learning and Evaluation (350)
Mr. J. D. Bangode, the convener of 2nd criterion NAAC stressed on the completion of Students Satisfaction Survey 2020-2021 by sending link on e-mails of the students. Nearly 40% students responded. His expectation was to score 300.
- Criterion III - Research, Consultancy and Extension (140)
Criterion convener declared that the criterion will score 75 marks. And the research work is upto the mark.

Criterion IV - Infrastructure and Learning Resources (100)

Prof. Dr. R. S. Kawale is the convener of the IV criterion NAAC. He discussed in detail about infrastructural requirements and Kalmegh sir explained the importance of Library - Learning resources and the records. He asked librarian to show the excel sheet of teachers attendance of last month i.e. November in the next meeting.

Kawale sir said that his criterion will score 60 for sure.

Criterion V - Student Support and Progression (140)

Dr. Chhaya Vidhale explained about some weaknesses of the criterion where the institute cannot score i.e. placements and in clearing NET/SET examinations.

Kalmegh sir stressed on alumni engagements in the activities and funds from alumni. Mr. Makare is the convener of Alumni Association. He told the meeting that the association is registered and working actively.

She expects score of 100 marks.

Criterion VI - Governance, Leadership and Management (100)

Prof. Dr. D. R. Bambole deals VI criterion. He was asked about the expected scoring and requirements. Mr. Men. Kalmegh sir. He told him that they expect 80 score.

Criterion VII - Innovations and Best Practices (100)

Mrs. S. S. Mohod deals with the criterion VII. Her command over English language and writing skills were

Shared by Dr. S. D. Thakare to Hon. Kalmegh Sir. She expected ¹⁰ score.

At the end Hon. Kalmegh Sir asked Dr. S. D. Thakare about what overall the work of IQAC is? She told him that the each and every activity in the college is done under the umbrella of IQAC and she always initiates the activity and guides, advises and co-ordinates them in a best possible way. She reiterated that all the AQARs are submitted so far are on time and currently the AQAR (2020-2021) is on the verge of submission.

At the end of the meeting Hon. Kalmegh Sir wished all the best to the Hon. Principal and the staff for the upcoming NAAC and assured to fulfill all the demands and requirements if demanded in proper way and by procedure.

Hon. Dr. Smita Deshmukh, Principal & Chairman IQAC proposed vote of thanks for the Hon. Kalmegh Sir for his able guidance and assured support.

The meeting ended with the cup of coffee.



Matushree Vimalabai Deshmukh
PRINCIPAL
Matushree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

Meeting No. 05

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Meeting No. 5

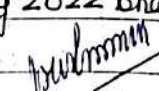
NOTICE

Date : 02-02-2022

All the staff members are hereby requested to gather in the Principal's office for a meeting with the Hon. Vice President, Shri Shivaji Education Society, Amravati and Hon. member, Internal Quality Assurance Cell (IQAC) of our college at 12.30 pm on 3rd February 2022 sharp.


D. S. B. SHIKARE
Coordinator, I.Q.A.C.
Vatoshree Vimaladevi Mahavidyalaya
Amravati




Dr. S. R. Deshmukh
Chairperson, IQAC
Vatoshree Vimaladevi Mahavidyalaya, Amravati

Agenda :

1. Confirmation of minutes of last meeting.
2. Reading of Action Taken Report of the previous meeting.
3. Welcome of Hon. Ramchandra Shelke sir on behalf of IQAC of our college.
4. Discussion regarding Recommendations of last NAAC.
5. Sports facilities in the college.
6. Regarding renovation of the building.
7. Regarding vacant posts in the college.
8. Regarding financial support from MLAs, MPs and Local.
9. Regarding publishing of E-book by the departments.

- Following members were present for the meeting :-
- * Hon. Member. Dr. Ramchandra Shelke (Member) - *Shelke*
 - 1. Dr. S. R. Deshmukh (Chairperson) - *Deshmukh*
 - 2. Dr. S. D. Thakare (Co-ordinator) - *Thakare*
 - 3. Dr. C. N. Vidhale (Member) - *Vidhale*
 - 4. Dr. D. R. Bambole (Member) - *Bambole*
 - 5. Dr. R. S. Kawale (Member) - *Kawale*
 - 6. Mr. J. D. Sangode (Member) - *Sangode*
 - 7. Mrs. A. P. Haxne (Member) - *Haxne*
 - 8. Dr. M. M. Nandurkar (Member) - *Nandurkar*
 - 9. Mrs. S. S. Mohod (Member) - *Mohod*
 - 10. Dr. S. B. Watane - *Watane*
 - 11. Dr. K. E. Chaudhary - *Chaudhary*
 - 12. Dr. S. R. Kubade - *Kubade*
 - 13. Ms. P. B. Bhamburkar - *Bhamburkar*



Deshmukh
PRINCIPAL
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

MINUTES

The minutes of IQAC meeting held on 3rd February 2022 regarding various important issues in the presence of Hon. Ramchandra Shelke, Vice President, Shri Shivaji Education Society, Amravati. Dr. Smita R. Deshmukh, Principal and Chairperson, IQAC chaired the meeting.

The following items were discussed in the meeting -

1. Confirmation of minutes of the previous meeting -
Minutes of previous meeting held on 18th Dec 2021 were read by the IQAC co-ordinator Dr. S. D. Thakare and these were confirmed by the members of IQAC and the staff.
2. Reading of Action Taken Report of the previous meeting -
The Action Taken Report of the previous meeting held on 18-12-2021 was read by the Co-ordinator and discussed and approved by the staff.
3. Welcome of the Hon. Member of IQAC representing Management
The chairperson IQAC and the Principal Dr. Smita Deshmukh welcomed Dr. Ramchandra Shelke by offering him Bouquet on behalf of IQAC.
4. Discussions regarding recommendations of last 8th NAAC.

All the recommendations that were put forth in the Report of NAAC (Cycle -II) were discussed before the Management Representatives. He gave assurance that the issue related to transfer of two subject teachers, (vacant post) will be discussed with the Management as the college is due for NAAC.

5. Regarding Sports facilities in the college & Renovation
& 6. Education put forth some demands like indoor sports facilities, updated gymnasium and equipments.

Mr. V.R. Thakare, Director of physical facilities, updated gymnasium and equipments. It was discussed that the issue of Renovation be discussed in the meeting of Construction & purchase under the chairmanship of EDC chairman.

5. Regarding Financial support from MLAs, MPs and local corporators

The Chairperson asked all the members of the staff to gather funds from MLA, MP and Corporators in tune with them to raise funds for the development of the institute.

It was discussed that meeting programme will be chalked out for the purpose and it will help fulfilling NAAC recommendation.

9. Regarding publishing of E-book

Dr. Deshmukh informed all the staff members to publish E-book of their respective departments to get score in NAAC



Matoshree
PRINCIPAL
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

ACTION TAKEN REPORT

Action Taken Report on the minutes of IQAC meeting held on 03-02-2022 in the Principal's Cabin to be placed in the next IQAC meeting.

- Issue No. 4

As per the recommendation by NAAC (Cycle III) Report, all the staff members were informed to work as per recommendation like organizing Soft Skill Development Workshop was organized by the Department of English and Dept. of physical Education started collaborating with other institutes for funds & equipments.

- Issue No. 7

As suggested by the IQAC, the urgency of filling vacant posts of Chemistry and Sociology from point of view of NAAC. The letter of demand was handed over to Dr. Shelke, representative Management, IQAC of our institute for further action.

- Issue No. 8

The Principal along with some staff members visited the MLA's Mrs. Sulabha Khedke place and gave her a letter of requesting funds from her quota to support our institute.

• Issue No. 9

The Department of Home-Science, Home-Economics and Hindi decided to publish E-book and started the work in that direction.



Matoshree Vimalabai Deshmukh

PRINCIPAL
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

Meeting No. 06

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Meeting No. 6 NOTICE

Date: 23rd May 2022

All the staff members are hereby requested to gather in the Principal's Chamber (office) for the IQAC meeting regarding NAAC Re-accreditation Work at 12:30 pm on 24th May 2022.

~~M. H. KARE~~
Dr. S. D. H. KARE
Coordinator, I.Q.A.C.
Matooshree Vimalabai Deshpande Mahavidyalaya
Amravati



~~M. H. KARE~~
Dr. S. R. Deshmukh
Chairperson IQAC
PRINCIPAL
Matooshree Vimalabai Deshpande Mahavidyalaya, Amravati

AGENDA :

1. Confirmation of minutes of last meeting
2. Reading of Action Taken Report of the previous meeting
3. Discussion Regarding NAAC work/SSS
4. Discussion Regarding organizing of conference
5. Regarding submission of API (2021-22) and Annual plan/Department Calendar (2022-23)
6. Any other issues with the permission of the chairperson

1. Dr. S. R. Deshmukh (Chairperson) - *mshmm*
2. Dr. S. D. Thakare (Co-ordinator) - *Thakare*
3. Dr. C. N. Vidhale (Member) - *Vidhale*
4. Dr. D. R. Bambole (Member) -
5. Dr. R. S. Kawale (Member) - *Kawale*
6. Dr. M. M. Nandurkar (Member) - *Nandurkar*
7. Mr. J. D. Sangode (Member) - *Sangode*
8. Mrs. A. P. Harne (Member) - *Harne*
9. Mrs. S. S. Mohod (Member) - *Mohod*
10. Dr. S. B. Watane - *Watane*
11. Mr. V. R. Thakare -
12. Dr. S. R. Kubde - *Kubde*
13. Dr. M. P. Deshmukh - *Deshmukh*
14. Dr. S. B. Deshmukh - *Deshmukh*
15. Dr. K. E. Chaudhary - *Chaudhary*
16. Ms. P. B. Bhamburkar - *Bhamburkar*



Thakare

DR. S. D. THAKARE
Coordinator, I.Q.A.C.
Matoshree Vimalabai Deshmukh Mahavidyalaya
Amravati

mshmm

PRINCIPAL
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati

Following Members were present for the meeting of IQAC held on 24th May 2022 in the office of the Hon. Principal.

1. Dr. S. R. Deshmukh (Chairperson) -
2. Dr. S. D. Thakore (Co-ordinator) - ~~Thakore~~
3. Mrs. A. P. Harne (Member) - ~~Harne~~
4. Dr. S. B. Deshmukh (Member) - ~~Singh~~
Manda M. Nandurkar
5. Dr. C. M. Vidhale - ~~Vidhale~~
6. Dr. S. R. Kulkarni - ~~Kulkarni~~
7. Dr. S. R. Kulkarni - ~~Kulkarni~~
8. D.S.B. Wafar - ~~Wafar~~
9. Sathana S. Mohod - ~~Mohod~~
10. P. B. Bhamburkar - ~~Bhamburkar~~
11. S. B. Deshmukh - ~~Deshmukh~~
12. M. P. Deshmukh - ~~Deshmukh~~
13. R. S. Kawale - ~~Kawale~~
14. J. D. Sangode - ~~Sangode~~
15. Dr. K. E. Chaudhary - ~~Chaudhary~~



PRINCIPAL
Matoshree Vimalabai Deshmukh
Mahavidyalaya, Amravati.

MINUTES

The minutes of IQAC meeting held on 24th May 2022 regarding NAAC work. The meeting was chaired by the Hon. Principal Dr. Smita Deshmukh.

The following items were discussed in the meeting -

1. Confirmation of minutes of the previous meeting -
Minutes of previous meeting held on 03rd Feb 2022 were read by the IQAC co-ordinator Dr. S. D. Thakare and these are confirmed by the members of the IQAC.
2. Reading of Action Taken Report of the previous meeting -
Action Taken Report was read in the meeting by the Co-ordinator IQAC, discussed and approved.
3. Discussion regarding NAAC work and conducting SSS -
Criterion wise discussion on the metrics and Key indicators took place. All the criterion convenors put forth some difficulties regarding seeking information from staff and office and discussion took place in detail. The chairperson guided all the convenors in the fulfillment of all the criterion demands. The Co-ordinator Dr. S. D. Thakare also put forth various solutions to the problems faced by the convenors.
All the convenors were guided to demand all the information from the staff & office before 30th May 2022. So that the rough draft of SSR would be ready upto 31st July 2022.

4. Regarding Organization of International Conference/Seminar.

It was also discussed in the IQAC to organize international Conference (Interdisciplinary) in the next session. And also the NAAC seminar, of which the proposal is also being sent by the Co-ordinator Dr. S.D. Thakare.

The chairperson reiterated to start working for the conference. The guest was also finalized during the meeting. The NAAC seminar would be organized in the month of August or September 2022. IPR workshop organized on 19/3/2022.

5. Submission of API (2021-22).

Dr. Thakare in the discussion regarding annual submission informed all the staff members to submit their PBAS formats upto 30th July 2022 of the academic session (2020-22).

The annual action Plans and Department Calender (2022-23) need to be submitted upto 10th July 2022.

6. Any other issues with the permission of the chair -

Dr. Smita Deshmukh congratulated all the Ph.D. Supervisors for the approval of their respective subject centers. Dr. Bambode was appointed Center Co-ordinator. IQAC congratulated Dr. C.N. Vidhale for her approval as Research Guide.



Smita Deshmukh
PRINCIPAL
Vimalabai Deshmukh
Mahavidyalaya, Amravati

ACTION TAKEN REPORT

Issue No. 3

All the convenors of the seven criterions distributed the formats of the information required to all the teaching and non-teaching staff members to get the information for SSR writing.

The Co-ordinator IQAC Dr. Thakare also informed and distributed formats as per the need of the IQAC.

The meeting of Student Satisfaction Survey (SSS) with students and staff was conducted on Zoom meeting app on 24th May 2022 and survey link was posted on students gmail by all the mentors.

Issue No. 4

Proposal for organization of NAAC seminar on the topic "Preparation of SSR writing" sent to NAAC Bangalore on 12/05/2022. IPR Workshop held with NIPAM in association with RGNIPM on 19/05/2022.

Issue No. 5.

Notice regarding submission dates given to staff regarding Annual Action Plan (2022-23), Department Calendar (2022-23) API (2022-22) issued.



Matoosha Vimalabai Deshmukh
PRINCIPAL
Matoosha Vimalabai Deshmukh
Mahavidyalaya, Amravati

Action Taken Report 2021-22

Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati Internal Quality Assurance Cell (IQAC) Academic Session (2021-22)

Meeting

Action Taken Report (ATR)

Meeting No. 01	Date: 17 th September 2021	Time: 12.30 P.M.
Issues Discussed	Action Taken Report (ATR)	
Regarding status of Admissions	All the Staff members were informed to co-operate the committee members for increasing the number of admissions in all the faculties. It was also informed to request the nearby colleges to send students to our institute, if they are done with.	
Regarding organization of Webinar for all Departments	All the departments / subject teacher organized webinars on zoom meeting app with the reputed resource persons and good number of participants during Sep. 20 to Oct. 13 th 2021.	
Regarding Research paper of each teacher – publication of multi-disciplinary journal. Newsletter by IQAC (each department)	All the staff members were informed by IQAC to prepare Research papers and News Letter	
Regarding Organization of Add-on courses by all the departments.	It was informed to all the departments to hold add-on courses and field projects. The time-table was prepared and circulated among the faculties.	
Regarding E-book publication on the theme “Aazadi ka Amrutmahotsav”	E-Book Publications – All the departments were informed to collect articles from students and stakeholders for- E-Book publications.	
Regarding Updation of college website.	Dr. M. P. Deshmukh Convenor of College website committee was informed to collect information from all the departments and meet regularly for updation.	
Regarding AQAR Preparation	Co-Ordinator IQAC distributed new AQAR formats to be staff and a meeting will be held in a week to discuss on all criterions	
Regarding college logo	Logo designed for college and informally approved by the chairperson Shri Shivaji Education Society, Amravati and Vice	

	Chancellor, Dr. Dilip Malkhede in a programme on NSS Day. Formally it will be put before CDC and will be approved officially.
Meeting No. 02	Date: 12th October 2021 Time: 02.00 P.M.
Regarding discussion on all the seven criterions of AQAR (New Format)	All the convenors have started collecting information for the criterions and ready to submit the AQAR up to 15 th December 2021.
Meeting No. 03	Date: 30th October 2021 Time: 12.00 P.M.
Regarding Feedback of all the activities decided in the last meeting held on 17-09-2021	All the Staff members were given notice through IQAC for completion of allotted work on time.
Regarding teaching online/offline classes	Time-table prepared by the committee of the academic year 2021-22, circulated to staff and students for implementation of online / offline classes
Regarding Organization of Conference / Training programmes.	All the Staff members were informed through notice register, the work allotted regarding organization of Conferences / Workshops and other.
Regarding Reforming of college website committee.	Staff Council will take resolution regarding the reformation of the college website committee in the meeting of Staff council.
Regarding discussion on Recommendations (Re-accreditation Cycle - II) by NAAC.	The recommendations which are yet to be fulfilled are to be done on war- footing. The Staff is given responsibility to fulfill those.
Meeting No. 04	Date: 18th December 2021 Time: 03.00 P.M.
Regarding NAAC Work	All the Convenors and members of NAAC Criterion and Co-Ordinator IQAC started working for NAAC SSR as per the guidelines and suggestions made by Hon. Hemant Kalmegh Sir in the special meeting.
Meeting No. 05	Date: 03rd February 2022 Time: 12.30 P.M.
Discussion Regarding Recommendation of	As per the recommendations by NAAC (cycle II) report, all the Staff members were informed to work as per recommendation like

last NAAC	organizing Soft Skills Development Workshop, it was organized by the Department of English and Department of Physical Education started collaborating with other institutes for funds & equipment.
Regarding vacant posts in the college.	As suggested by the IQAC, The urgency of filling vacant posts of Chemistry and Sociology from point of view of NAAC. The letters of demand were handed over to Dr. Shelke, representative Management, IQAC of our institute for further action.
Regarding financial support from MLA's, MP's and Local.	The principal along with Some staff members visited the MLAs & Mrs. Sulbha Khodke's placed and gave her a letter requesting funds from her quota to supported our institute.
Regarding publishing of E-Book by the departments.	The Department of Home-Science, Home- Economics and Hindi decided to publish E-Book and started the work in that direction
Meeting No. 06	Date: 24th May 2022 Time: 12.30 P.M.
Discussion Regarding NAAC work / SSS.	All the convenors of the seven criterions distributed the formats of the information required to all the teaching and non-teaching staff members to get the information for SSR writing. The coordinator IQAC, Dr. Thakare also informed and distributed formats as per the need of the IQAC. The meeting of Students Satisfaction Survey (SSS) with Students and Staff was conducted on Zoom meeting app on 24 th May 2022 and survey link was posted on students e-mail by all the mentors.
Discussion Regarding organizing of conference.	Proposal for organization of NAAC Seminar on the Topic "Preparation of SSR writing sent to NAAC, Bangalore on 12-05-2022. IPR workshop held with NIPAM in association with RGNIIIPM on 19-05-2022.
Regarding submission of API (2021-22) and Annual Plan / Department Calendar (2022-23)	Notice regarding submission dated given to Staff Regarding Annual Action Plan (2022-23), Department Calendar (2022-23) API (2021-22) issued.



Mohmmu
PRINCIPAL
 Matoshree Vimalabai Deshpande
 Mahavidyalaya, Amravati.