

**MATOSHREE VIMALABAI DESHMUKH MAHAVIDYALAYA, AMRAVATI**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**ACTIVITIES UNDERTAKEN (Academic Session 2018 – 2019)**  
**HOME SCIENCE FACULTY**

**Name of the Teacher: Dr. D. R. Bambole**

**Department of Physics**

**“EXTENSION ACTIVITY”: “TWO DAYS ICT WORKSHOP FOR TEACHERS ON MS OFFICE ON 4 & 5  
March 2019”**

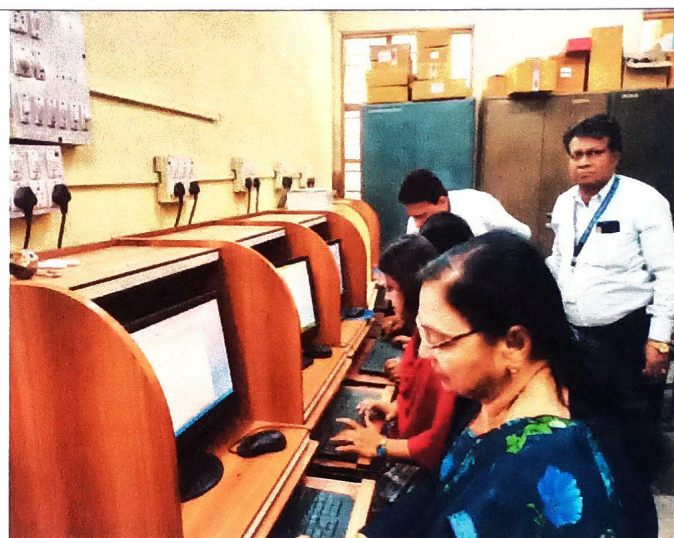
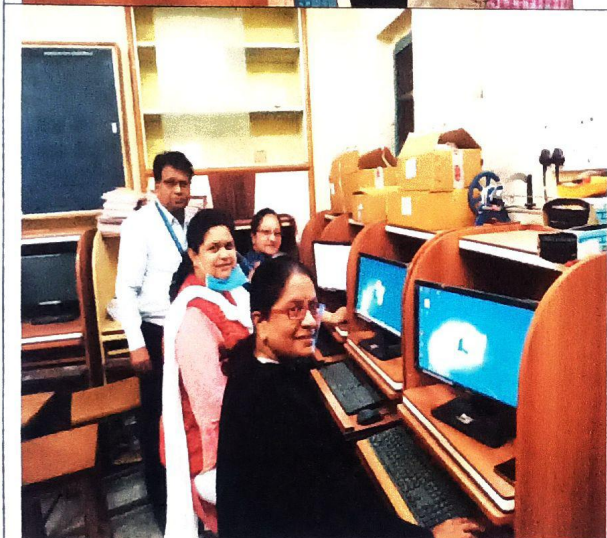
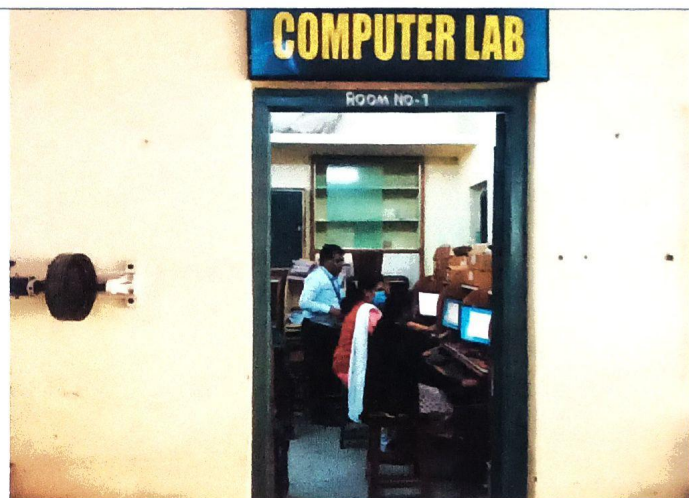
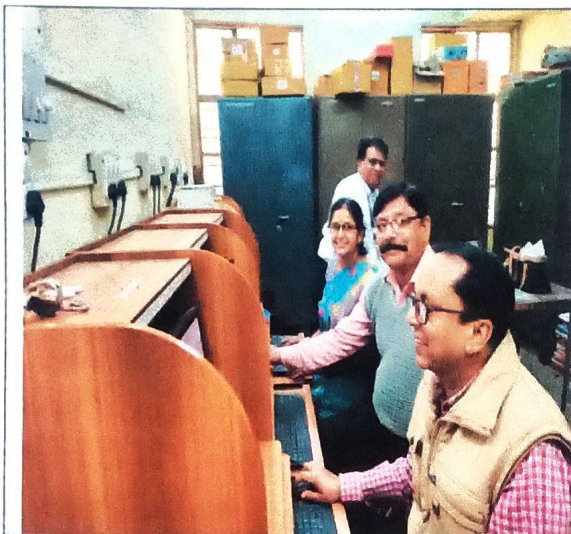
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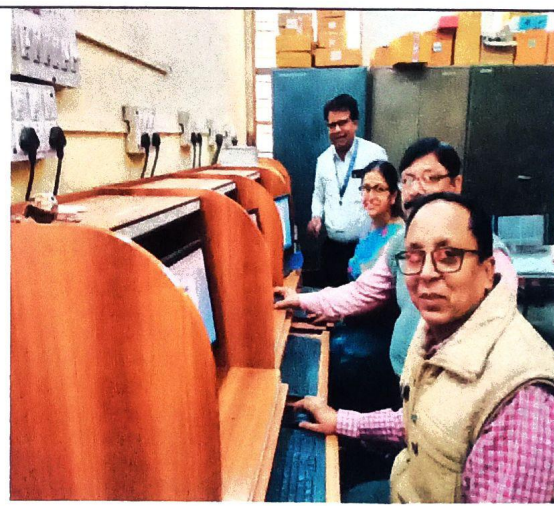
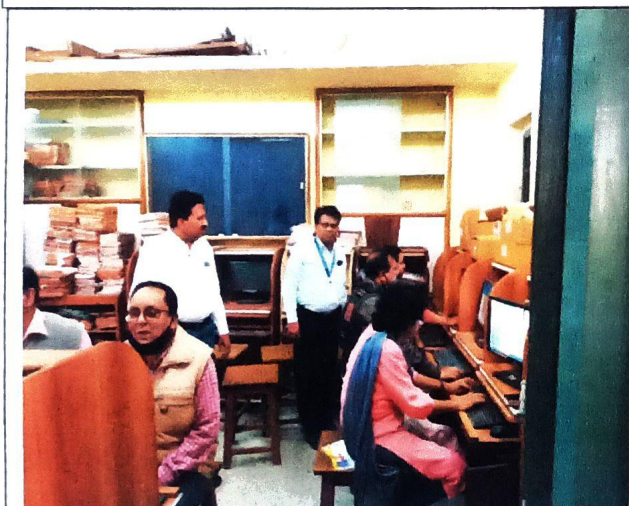
● **Aims and objectives of ICT workshop for teachers on MS-Office:**

- 1) MS Office made carrying out many computer-based tasks easier.
- 2) Microsoft office is a very helpful tool, widely used in home, office and schools to organized information manage and present information, data and figures.
- 3) With the help of word, we can create document, edit and share documents.
- 4) With the help of excel we can analyze and visualized data.
- 5) With the help of power point, we can create, collaborate and effectively present ideas.
- 6) With the help of outlook, we can organize e-mail, co-ordinate schedules and stay up to date with contacts.
- 7) With the help of Access, we can create custom database and process data and publisher, to print and share professional looking publications.
- 8) Knowing the basic of MS Office, we can make stand out in job search and practicing 50% of functions in MS Office is enough.
- 9) MS Office skills will bring the confidence and increase productivity when delivering the responsibilities on the job.
- 10) With the MS Office training, we can acquire the confidence to use the tools that are provided.
- 11) MS Office skills significantly increases work efficiency and confidence which with bring sense of job satisfaction at work.

**In session 2018-2019, coordinator Dr. D. R. Bambole, Department of Physics Organized extension activity of “two days’ workshop on MS-Office” in Computer Laboratory On dated 4& 5 March 2019**



**Teachers taking the training in two days workshop on MS-Office organized by the department of Physics in " Computer Laboratory "On dated 4 & 5 March 2019**



**Teachers taking the training in twodays' workshop on MS-Office organized by the department of Physics in " Computer Laboratory " On dated 4 & 5 March 2019**

• **Outcomes of TWO DAYS ICT WORKSHOP FOR TEACHERS ON MS OFFICE:**

- 1) Teachers create document, edit and share documents With the help of MS- word
- 2) Teachers analyze and visualized data with the help of MS- excel.
- 3) Knowing the basic of MS Office, teachers practicing 50% of functions in MS Office.
- 4) MS Office brings the confidence in teachers and increase productivity.
- 5) With the MS Office training, teachers acquire the confidence to use the tools that are provided.
- 6) MS Office skills increases work efficiency and confidence of teachers.

• **RESOURCE PERSON- Dr. D. R. Bambole**

- **Total number of beneficiaries of the “two days workshop on MS-Office” organized by the department of Physics = 18**



**(Dr. D. R. Bambole)**

**Co-ordinator**

Department of Physics

Matoshree Vimalabai Deshmukh Mahavidyalaya,  
Amravati



**DR. S. D. THAKARE**

**Coordinator**

**(Dr. S. D. Thakare)**

Matoshree Vimalabai Deshmukh Mahavidyalaya  
IQAC  
Amravati



**Principal**

**Principal**

Matoshree Vimalabai Deshmukh Mahavidyalaya,  
Shivaji Nagar Amravati 444603 (M.S.)

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## One day IPR Workshop organized by Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati

Plagiarism is copying someone's work, citing a source improperly i.e. turning another person's work as your own. To protect intellectual property is one's fundamental right.

In view to educate the teachers about intellectual property right and avoid plagiarism which is a need of hour, one day workshop on Intellectual Property Right (IPR) was organized by Shri Shivaji Education Societie's Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati on Friday 26-04-2019.

Principal Dr. S.S. Deshmukh chaired the function. She emphasized on the need of organizing such workshops for improvement of knowledge about intellectual property right which can be helpful in research article writing. She stated that in research world the patents and copy rights are must in our vast developing country like India. Dr. S.D. Thakare, IQAC co-ordinator introduced the chairperson, resource persons and stated the importance of organizing such workshops. Mrs. A.P. Harné compered the function.

In the first session, Dr. Revati Khokale, librarian, Shri Shivaji Science College, Amravati taught IPR and citation style manual. She gave idea about trade mark, patents, brand, patent registration procedure, different types of patents and copy rights. She emphasized on taking patents for various benefits.

In the second session Dr. Vaishali Gudadhe, Prof. & Head, Library & Information Science, PG Teaching Department, SGB Amravati University, Amravati gave information about Mendley Reference Manager Tool and Plagiarism. She demonstrated the installation of Mendley App for mobile library which can be accessed anywhere and can be operated in MS Word without internet facility. She explained plagiarism and legal consequences of it.

All the IQAC members viz. Dr. S.D. Thakare, Dr. A.S. Deshmukh, Dr. R.S. Kawale, Dr. D.R. Bambole, Prof. J.D. Sangode, Prof. S.S. Mohod, Prof. A.P. Harné took pain taking efforts to make the workshop a successful and fruitful event.

In the valedictory function, the chairperson distributed the certificates to the participants. Dr. A.S. Deshmukh proposed vote of thanks. 70 teachers including teachers from other colleges affiliated to SGB Amravati University, Amravati actively participated in the workshop.



## INVITATION



Shri Shivaji Education Society Amravati's

**Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati**

**Internal Quality Assurance Cell (IQAC)**

*Cordially invites you for*

A One Day workshop on

**INTELLECTUAL PROPERTY RIGHTS**

### **Chairperson**

**Dr. Sanyogita S. Deshmukh**

Principal, MVDM, Amravati

### **Speakers**

**Dr. Vaishali P. Gudadhe**

Professor & Head, Library & Information Science  
Sant Gadge Baba Amravati University, Amravati

**Dr. Revati Khokale**

Head, Dept. Of Library & Information Science  
Shri Shivaji Science College, Amravati

**Date: 26<sup>th</sup> April 2019**

**Time: 10:00 am**

**Venue: Seminar Hall, MVDM, Amravati**

Convenor

Principal

**Dr. S. D. Thakare**

**Dr. S. S. Deshmukh**





Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati

Internal Quality Assurance Cell (IQAC)

NOTICE

06-12-2019

All the staff members are hereby informed that the Intellectual Property Rights (IPR) workshop for teachers of our college is organized on 09-12-2019 at 3.00 pm . All are requested to attend the same in English Language Laboratory.

*Thakare*

Dr. S. D. Thakare  
Convenor  
IPR Workshop



*Principal*  
Principal  
Matoshree Vimalabai Deshmukh  
Mahavidyalaya, Amravati

*Thakare*

DR. S. D. THAKARE  
Coordinator, I.Q.A.C.  
Matoshree Vimalabai Deshmukh Mahavidyalaya  
Amravati



**Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati**  
**Internal Quality Assurance Cell (IQAC)**

**Report**  
**Workshop on Intellectual Property Rights (IPR)**  
**(For Teachers)**

The one day workshop on Intellectual Property Rights (IPR) was held on 09-12-2019 for the college teachers on plagiarism . Dr. Revati Khokle with the help of power point presentation elaborated the various elements and aspects of plagiarism in different areas of research.

Dr. S. S. Deshmukh , Principal , Matoshree Vimalabai Deshmukh Mahavidyalaya was the chairperson of the workshop. Teachers of the institute participated in the workshop.

Dr. S. D. Thakare introduced the guest and expressed idea about Intellectual Property Rights (IPR). Dr. S. S. Deshmukh threw light on importance of IPR in recent times. Miss Snehal Vidhale proposed votes of thanks.

  
Convenor  
**Dr. Savita D. Thakare**  
Assistant Professor  
Head, Dept. of English  
Matoshree Vimalabai Deshmukh  
Mahavidyalaya, Amravati.



  
Principal  
Matoshree Vimalabai Deshmukh  
Mahavidyalaya, Amravati.

  
**DR. S. D. THAKARE**  
Coordinator, I.Q.A.C.  
Matoshree Vimalabai Deshmukh Mahavidyalaya  
Amravati

Matoshree Vimalabai Deshmukh Mahavidyalaya, Amravati  
Internal Quality Assurance Cell (IQAC)

*Workshop on Intellectual Property Rights*

Date : 09-12-2019



*DR. S. D. THAKARE*

DR. S. D. THAKARE  
Coordinator, I.Q.A.C.  
Matoshree Vimalabai Deshmukh Mahavidyalaya,  
Amravati



*Principal*  
PRINCIPAL  
Matoshree Vimalabai Deshmukh  
Mahavidyalaya, Amravati